

**The Stationers’ Foundation**

**Postgraduate Bursary 2025**

**APPLICATION FORM**

**Please read the guidelines for applicants before completing this form**

1. **PERSONAL DETAILS**

|  |  |
| --- | --- |
| Title (Mr/Ms/Miss/Mrs/Mx etc.) |  |
| First Names |  |
| Surname |  |
| Date of Birth & Age |  |
| Nationality  |  |
| Permanent Address |  |
| Address for correspondence if different from above |  |
| Telephone |  |
| E mail (Personal not academic)  |  |

**2 DETAILS OF FULL- OR PART-TIME MASTER’S DEGREE PROGRAMME COMMENCING IN THE ACADEMIC YEAR 2025/6**

|  |  |
| --- | --- |
| University |  |
| Title of Course |  |
| Course Director |  |
| Date offer received |  |
| Unconditional or conditional |  |
| Details of conditions |  |
| Course start date and finish date with dissertation submission date if after finish date. |  |

**3 INFORMATION ON PERSONAL FINANCIAL CIRCUMSTANCES**

Awards will be made based on financial need, academic potential, and interest in becoming an active member of the Stationers’ Company. Please provide full details of your financial circumstances and see the ‘Application Checklist’ on page 5 for documents to include (by merging them into this document).

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**4 ACADEMIC QUALIFICATIONS**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dates** | **School, college, or university** | **Qualification** | **Subject** | **Grade** | **Date obtained or expected** |
|  |  |  |  |  |  |

**5 OTHER FUNDING APPLICATIONS**

Have you applied for financial assistance elsewhere? If yes, please indicate the awarding body.

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**6 WORK EXPERIENCE**

Please describe any work experience which is relevant to this application

|  |  |  |
| --- | --- | --- |
| **Dates** | **Name of employer/organisation** | **Job title and responsibilities** |
|  |  |  |

**7 PERSONAL INTERESTS AND CONTRIBUTION TO THE COMMUNITY OUTSIDE EMPLOYMENT**

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**8 SUPPORTING STATEMENT**

Please provide a supporting statement (max 1000 words) that addresses the following:

* Your experience and personal interest in your chosen discipline
* Your academic achievements and career ambitions
* The areas of research that you plan to focus on during your postgraduate studies
* Resource needs to support your studies
* Why you think you should be considered for this bursary and what the benefits of the award will be for you
* Other than financial need, why a Stationers’ bursary might be of interest to you

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**9 DECLARATION BY CANDIDATE**

I understand that the information I have provided will remain confidential to the selection panels. I confirm that the above information is correct to the best of my knowledge and that I have understood and comply with the eligibility criteria. I understand that if shortlisted for the award I will be required to attend an interview at Stationers’ Hall in London during June/July of the application year and will also be required to attend an awards evening event at the Hall later in the year, in October/November.

|  |  |
| --- | --- |
| Signature:  | Date:  |

Any information you give us on this form is required by us to process your application and will not be divulged to anyone other than authorised Company officers. Your personal information is important to the Company and Stationers’ Foundation and will be treated with respect. For information on how we process your personal data please see our Privacy Policy at <https://stationers.org/privacy-policy.html>

**APPLICATION CHECKLIST – all supporting documents must be merged into this application form so that one document is submitted.**

1. **Application above has been fully completed and SECTION 9 SIGNED AND DATED.**
2. **Two references, one academic and one personal from someone who can support the financial statements in the application must be included in this application – this must be the actual reference, not just the name of the referee. The academic reference can be the same one used when applying for your chosen MA/MSc course**

**For the personal reference, you cannot use a close relation as a referee. Examples of appropriate referees are a previous/current employer, family acquaintance who has a professional qualification (doctor/accountant/banker etc), a tutor at university or a school teacher with whom you are still in contact. The referee just needs to confirm that you do have a need for a bursary and that they have known you for a period of time.**

1. **Awards will be made based on both financial need, academic potential, and interest in becoming an active member of the Stationers’ Company. The selection panel will expect to see supporting evidence. These documents must be merged into this application form.**

**Please include the following documents:**

* **Student Finance balance**
* **Latest bank statement**
* **Any recent savings accounts statements**
* **Rent agreement - just the sheets showing your name, address, and cost!**
* **Any latest bills – mobile phones, gas, electricity**
* **Evidence of income – payslip, latest P60 etc.**
* **Any other financial information that might be relevant to support the application.**

Award decisions will be based on performance at interview.  Candidates will make a presentation (a maximum of 10 minutes) in support of their application and show examples of their work. The presentation should demonstrate and evidence the candidate's achievements to help the panel understand the quality of their work. Candidates may want to explain the background to their work and demonstrate how this will lead into their next area of study and career.  A link to our AV equipment via an HDMI link will be provided.